

DATE: January 15, 2019

FROM: Portia Patterson

TO: The Record

SUBJECT: PAG Board Meeting – 6:30pm

CALLING OF ROLL: Bill Parker, Vinton Ervin, Portia Patterson, Carolyn Spaur, Leslie Scott, Marie Vaughn and John Creighton. A quorum is present.

ABSENT: None

Guests Present: None

LOCATION: Stroh Ranch Firehouse, Parker Colo, called to order at 6:34pm

SECRETARY’S REPORT: As the first meeting of the new year, the Secretary does not have anything to report this meeting.

BUSINESS:

Bill - Opening

Vision for PAG; getting the Guild back on board with achievements and success

- PAG to support each member to achieve their personal goals for the year
- PAG to improve communications visually and updated website
- PAG community contributions, attention to members and member contributions to PAG and building a better guild

First Member Meeting

- Name Tags present for all members (new and existing)
 - Volunteer Sheets present and announced at each meeting
 - Limited Announcements
 - Tom Colchord, GAMBLIN Representative, presentation first prior to meeting
 - Subsequent meetings to have presenters first, members meeting second
- Bill will introduce show, “All You Need Is Love”, at the Schoolhouse, introduce the speaker, 10 min break, business meeting, announcements, Mark Hollenbeck

Vinton

- “Volunteership” incentive proposal; coordinator of event will keep track of hours per member, provide potential membership discount for those that volunteer at a certain level (e.g. honorary membership for significant hours)
- PAG Secretary to continue tracking volunteer hours
- Vinton to write up details and present at February Board meeting

Bill

- Meeting with PAG Website Designer, Tyler Springsteen
- Discuss procedure set-up, pdf preferable but jpeg & png acceptable, 24-72 notice to post
- Send all requests to Vinton for review, emergency posting exceptions in 24 hours
- Vinton will work with Tyler on new design for website

- Bill and Vinton to work up structure/contract for website designer. Tyler will need to sign contract.
- Motion to pay Tyler \$200 per month for work performed up to five hours

Carolyn

- Review of Treasurer's report (report attached to minutes)
- Motion for approval of report
Moved by Carolyn, 2nd by Leslie, unanimously accepted
- Review of report from Sara Jo Light on increase to ACC scholarship (report attached to minutes)
- Motion for approval of TWO \$1,000 annual scholarships
Moved by Carolyn, 2nd by Leslie, unanimously accepted
- Discussion on two signatures for reimbursement checks – internal control issue
TABLED FOR DISCUSSION IN FEBRUARY BOARD MEETING

Portia

- Minutes to be generated prior to next board meeting and voted on at next board meeting

John

- Proposal from Mark Hollenbeck (proposal attached to minutes)
- Motion to implement \$50 per month in addition to the \$200 per show budget (not to exceed \$1,000 annually); maximum of \$1,600 for Schoolhouse for 2019
Moved by Leslie, 2nd by Vinton, unanimously accepted

Marie

- Volunteered to take on the responsibility of the monthly newsletter beginning February 1st, 2019
- Marie will generate email blast with newsletter and submit it to be posted on PAG website

Leslie

- Members Meeting (upcoming presentations and ideas)
 - Multimedia Program in Spring by Paul Valdez
 - Barb Cohen idea of work stations w/ different mediums
 - Critiques by Karen Roehl (Marie to contact)
 - New Member Introduction
 - Lessons & Lemonade
 - Hobby Lobby's collaboration with PAG is minimal

Marie

- Venues Review
 - Community bank of Colorado – **1 sale** in 7-8months
 - Elevated Dermatology – **3 sales** in 7-8months
- All venue coordinators are to report to Marie for sales tracking and to determine whether to continue with the venue
- How can PAG help sales? e.g. collaborate with Jennifer Skaleke, Marie is doing a live painting the upcoming Friday, updating website with all information including bullet points on venue coordinators, dates, restrictions, mediums, any shows etc.

John

- Board member photograph for website to be taken at next members meeting

Next Board meeting shall be held on 02/12/19 at 6:30pm in the Parker Schoolhouse.

Adjournment: The meeting ended at 8:00pm

Submitted: _____
Portia Patterson, PAG Secretary