

DATE: July 11, 2018

FROM: Portia Patterson, Secretary

TO: The Record

SUBJECT: PAG Board Meeting – 07/11/18 5:30pm

CALLING OF ROLL:

Attendees: Charlie, Marie, Sara, and Vinton. A quorum is present.

ABSENT: Portia

Guests Present: None

LOCATION: Library

SECRETARY'S REPORT: The June 2018 minutes were approved as written and presented. The minutes will be published online.

BUSINESS:

The secretary was not able to attend due to an emergency. These minutes will be sent to secretary for normal posting

Treasurer report

Report details were not available due to a technical issue. We did discuss 'lessons learned' CTA event in Castle Rock and will further discuss with Event Chairman

Show / event status

A) Schoolhouse - Bill P updated the Board on the schedule, budget issues, process and practice for the Schoolhouse shows. The forms associated with the process were presented to the Board. The Photography show was approved and the next show expects its budget and final planning soon

B) ATP - All bills paid and still looking for volunteers. All events appear to be on schedule.

C) Castle Rock - CTA had 25 artists displaying in their tents that resulted in \$18,065.34 in total sales, 263 transactions and 468 individual sales. Items sold ranged from \$5.00 greeting cards to art/photography selling at a range of \$300-\$400. 2 wood artists did well selling at \$500 and \$700 on individual pieces. Weather was the hottest 2 days yet this year, however shade from the courtyard trees helped a great deal. Customer flow was good with few lulls during the two days. Sales were handled by a single pay system with 2 cashiers which neither the artists, the customers nor the cashiers liked. There were significant payment processing issues.

Ice Cream Social and Evette's role confirmed

1) CC - Tables and chairs none required

- 2) PP - Temporary table ware, spoons, bowls, etc....some may be available at storage unit
- 3) EG - Ice cream pickup
- 4) VE - email blast

The planning session was discussed for agenda and goals.

Next Board meeting shall be held 08/15/18 at 5:30pm. Parker Library.

Adjournment: The meeting ended at 7:45pm

Submitted: _____
Portia Patterson, Secretary