

DATE: February 12, 2019

FROM: Portia Patterson

TO: The Record

SUBJECT: PAG Board Meeting – 6:30pm

CALLING OF ROLL: Bill Parker, Portia Patterson, Carolyn Spaur, Leslie Scott, Marie Vaughn and John Creighton. A quorum is present.

ABSENT: Vinton Ervin

Guests Present: None

LOCATION: Parker Schoolhouse, Parker Colo, called to order at 6:40pm

TREASURER'S REPORT: Review of report provided by Carolyn (attached to minutes). Discussion of adjusting journal entries and clean up from 2018. Review of month of January transactions

SECRETARY'S REPORT: Review of minutes. Correction made for accuracy of annual Schoolhouse commitment of shows wording, will resend to board for approval.

BUSINESS:

Bill

- Website: discuss with Vinton and Tyler to progress on updates and new structure. Tyler signed new contract implemented last board meeting and is paid to date. Two payments were missed in 2018.
- Review of problem areas of PAG, board members will continue to make incremental improvements each month with a focus on creating organization for PAG
- Bill is going to pursue utilizing the Schoolhouse, negotiating a reasonable annual price, so PAG board can provide consistency and a "home" for all PAG members for events and meetings
- Carolyn requested Bill to be a second signer on check disbursements for PAG
- Romancing the Arts: estimated 30 participants, review of report from Toni Brock, second year in the team that leads this and the show have proven dedicated and successful

Portia

- TABLED FROM JANUARY - Internal Controls: implement Bill as second disbursement signer and authorization by President and Treasurer for any disbursement exceeding \$500 with second signature.
- Collaboration with established artists and new artists. Continue to nurture the mentoring of new artists, particularly pairing a reputable artist with a novice that wants to learn from another's experiences.

John

- Bill and John have an upcoming meeting with Judy Pendleton regarding Lessons and Lemonade. Judy wants expansion for LnL due to an overwhelming participant response. She will be presenting a proposal to the board. We will review the details as a board in March.

Marie

- Elevated Dermatology: Two pieces sold in January 2019. Owners have expanded office space and have invited PAG to provide more pieces.
- Victoria Marie Jewelry Store – Marie will be investigating if a pop-up show at the Mainstreet building that houses Vines, Fika and Victoria Marie Jewelry Store on a third weekend in the Summer is possible; third Friday and/or Saturday to avoid conflict with the Downtown Business Alliance's First Friday Artwalk May - September 2019
- ART ATTACK update, Marie will generate the newsletter and Leslie will be proofing it prior to distributing to PAG members.

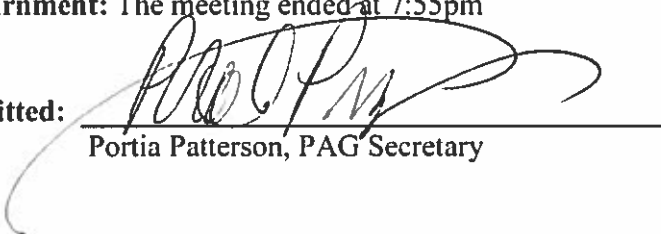
Leslie

- Leslie will be updating the organizational chart when there are changes
- Leslie will be working on a presenter for April Members Meeting and will report next board meeting

Next Board meeting shall be held on Tuesday, 03/12/19 at 6:30pm in the Parker Schoolhouse.

Adjournment: The meeting ended at 7:55pm

Submitted:



Portia Patterson, PAG Secretary

PAG Treasure/s Report for February 2019 Board Meeting

1. **Current bank balance as of 1/31/2019 is \$23,475.62.** A copy of the bank statement and the January 2019 P&L statement and Balance Sheet are included with this report.
2. A revised 2018 Profit and Loss Statement is also included, along with a Balance Sheet as of December 31, 2018. A minor revision to 2018 expenses was recorded as accounts were reconciled at year-end.
3. The PAG donation to Arapahoe Community College for **two \$1,000 scholarships** was made in January. As previously reported, ACC provided matching funds so we are actually funding two \$2,000 scholarships in the name of Parker Artists Guild for 2019.
4. January expenses included a payment to Lunarpages (our website host) in the amount of \$178 for a 3-year renewal of our website hosting.
5. Sales tax reports and payments were made in January to the Colorado Department of Revenue, the Town of Castle Rock and the Town of Parker covering the last of 2018 activity not previously reported.
6. The PAG Show titled 'Romancing the Arts' at the Library in Castle Rock reported Artist Show Participation fees totaling \$1,405. Based on the awards budget for the show and anticipated costs, this show is expected to break even or net a small amount. Two sales from the show have been confirmed to-date, with two other sales pending.