

DATE: June 14, 2018

FROM: Portia Patterson, Secretary

TO: The Record

SUBJECT: PAG Board Meeting – 06/14/18 5:30pm

CALLING OF ROLL:

Attendees: Charlie, Marie, Portia, and Vinton. A quorum is present.

ABSENT: Jim, Sara Jo

Guests Present: None

LOCATION: Charlie's residence, called to order commencing at 5:50pm

SECRETARY'S REPORT: The May 2018 minutes were approved as written and presented. The minutes will be published online.

BUSINESS:

Town of Parker and Old Schoolhouse

Bill Parker will facilitate the shows at this venue as the Gallery Manager. The details of the current contract with Town of Parker (e.g. commission structure) is available by reviewing the current contract on file or by request. Bill's role includes curator selection, entry fees (if any), development, reception scheduling and marketing with the Town of Parker.

The current contract with Deep Space will be reviewed as part of this process as it relates to 2019.

Accounting and Quickbooks File

Charlie recommended to approve an Accountants Copy from Quickbooks accounting software be provided to any Board member upon request. The Board member making the request can produce the reports they wish to share with the Board on the frequency necessitated. It was moved by Charlie and seconded by Vinton. Unanimous vote.

Website updates

Change outs for venues, update board members, etc. Vinton will be discussing updates with Tyler Springsteen

Art in The Park

Barb is asking for volunteers and will be mentioned at the PAG general meeting. Board would like to initiate succession planning with Barb for future of ATP. Board discussed utilizing electric sign on Parker Road and Mainstreet and the one by O'Brien Park for advertising PAG and ATP. Additionally, utilizing the free marketing available to PAG and possibly purchase another PAG banner/sign.

Castle Rock

Report from Sara Jo that all shows have been profitable. It will be recommended to PAG request proposal for 2019.

Ice Cream Social

July 18th, 2018 (replacing the normal Members meeting) at Sara Jo's house. Board serves the PAG members. Sara Jo presenting her viewing of her Asian Art Collection.

PAG BUCKS update

ATP, Schoolhouse and Castle Rock. Portia will be checking in to the flexibility of Eventbrite to show the tracking of PAG bucks and fees. PAG BUCKS will be advertised on the website and the Newsletter.

Venues

Marie has added two venue changeouts for the website update. Community Bank of Colorado and Elevated Dermatology. PAG Board will announce a refresher to the PAG Members at the next general meeting to those that aren't familiar with all venues. Additionally, Vinton will initiate the complete list for the Website. August date TBD for a venue (Community Bank of Colorado) open house/reception. Expense will be incurred for snacks, Marie will advise approximate cost.

New Members Program

Adding on the membership forms "PAG bucks for new member recruitment". Vinton E is reviewing the current new members recruitment process with details to follow.

Board discussed more awareness of PAG to the Parker Community by hanging flyers etc. for membership and other pertinent information about PAG and the shows - Guiry's, PACE, FIKA and Old Schoolhouse.

September PAG Members meeting

Colleen is a well-known artist and is willing to provide critique at the general meeting. The board voted unanimously and agreed to have her at the meeting in September with payment to Colleen of \$150.

Vinton will approach the Gallery owner in Manitou Springs for a possible special guest for a PAG Member meeting in October/November PAG general meeting.

SOPs - Treasurers policies and Website Information from Sara Jo.

Suggestion

Vinton suggests emails that are meeting agenda, attempt to discuss at the meeting vs emails. Use a round table so each individual board member can review thoroughly. Board will implement in July board meeting.

July PAG Board meeting will be held at normal day and time, at Parker Library, 5:30pm in meeting room.

Basecamp

Portia will set up BASECAMP with individual folders and accounts sending out emails to the board members to set up their passwords and accounts to utilize as a communication tool and document holder.

Next Board meeting shall be held 07/13/18 at 5:30pm. Parker Library.

Adjournment: The meeting ended at 7:45pm

Submitted:


Portia Patterson, Secretary